

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – June 23, 2022**

**CALL TO ORDER.** Mayor Hassler called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Joe Prince	Alderwoman Susan Johnson
Alderman Bob Donovan	Alderman Mike Jokerst
Alderman Jeff Eydmann	Alderman Mike Raney
Alderwoman Ashley Armbruster	

Absent: Alderwoman Kristi Cleghorn

**APPROVAL OF AGENDA.** A motion by Alderman Jokerst, second by Alderman Prince to approve the amended agenda as presented. Motion carried 7-0-1 with Alderwoman Cleghorn absent.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (See Attached Report)

**STAFF REPORTS.**

Jasen Crump – Assistant Police Chief  
Corey Litterst – Alliance Water Resources

**COMMITTEE REPORTS.** Alderwoman Armbruster reminded everyone that there will be a Park Board Meeting on Monday, July 27, 2022 at 7:00 p.m. at City Hall, Movie in the Park is scheduled for Friday July 1, Fire Works Saturday, July 2, and a disc golf tournament July 24

**PUBLIC COMMENTS.** David Van Leer with Cochran Engineering addressed the Mayor and Board of Aldermen concerning ARPA funding that will be available for drinking water projects and he stated that the City may have an advantage since the City has an engineering study already in place. The City will need to pass a resolution stating what project they would do along with what the City's match would be.

The applications are due by July 14<sup>th</sup> so the Board will meet on July 7<sup>th</sup> at 5:30 to approve the resolution along with the project.

**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Session – June 9, 2022
- Minutes – Board of Aldermen – Work Session – June 9, 2022
- Treasurer’s Report – May 2022
- **RESOLUTION 2022 – 54.** A RESOLUTION APPOINTING TYLER WEINHOLD TO THE STE. GENEVIEVE PARKS AND RECREATION BOARD.
- **RESOLUTION 2022-55.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO AN INSURANCE CONTRACT BROKERED THROUGH LAKENAN INSURANCE AGENCY WITH U.S. SPECIALTY INSURANCE COMPANY A SUBSIDIARY OF TOKIO MARINE, HCC COMPANY TO PROVIDE PROPERTY AND CASUALTY INSURANCE
- **RESOLUTION 2022-56.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH MISSOURI EMPLOYERS MUTUAL TO PROVIDE WORKERS COMPENSATION COVERAGE.
- **RESOLUTION 2022-57.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH COALITION TO PROVIDE CYBER LIABILITY COVERAGE.
- **RESOLUTION 2022-58.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING A MARKETING MATCHING GRANT WITH THE MISSOURI DIVISION OF TOURISM IN THE AMOUNT OF \$24,000.
- Approval of a street closure request from the Ste. Genevieve Militia to close Third Street from the Island of Flags to the alley just south of the Anvil Restaurant from 10:45 a.m. to 11:45 a.m. on July 4, 2022 to conduct a patriotic Fourth of July event.

A motion by Alderman Donovan, second by Alderwoman Johnson to remove Resolutions 2022-55, 2022-56 & 2022-57 from the consent agenda. Motion carried 7-0-1 with Alderwoman Cleghorn absent.

A motion by Alderman Eydmann, second by alderman Donovan to approve the revised consent agenda. Motion carried 7-0-1 with Alderwoman Cleghorn absent.

Discussion regarding the pulled Resolutions regarding, property & casualty insurance, Workers Comp insurance and cyber liability occurred.

A motion by Alderwoman Armbruster, second by Alderwoman Johnson to approve Resolutions 2022-55, 2022-56 & 2022-57. Motion carried 7-0-1 with Alderwoman Cleghorn absent.

**OLD BUSINESS.** None.

**NEW BUSINESS.**

**BILL NO. 4497. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A MASTER AGREEMENT FOR PROFESSIONAL SERVICES WITH C.B. ENGINEERING, INC. D/B/A COCHRAN FOR STORMWATER MANAGEMENT. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4497 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Cleghorn absent. A motion by Alderwoman Johnson, second by Alderman Prince to proceed with the second and final reading of Bill No. 4497. Motion carried 7-0-1 with Alderwoman Cleghorn absent. A motion by Alderman Jokerst, second by Alderman Donovan, Bill No. 4497 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderman Eydmann, Alderwoman Johnson, Alderman Prince, Alderman Donovan. and Alderman Jokerst. Nays: None Absent: Alderwoman Cleghorn. Motion carried 7-0-1. Thereupon Bill No. 4497 was declared Ordinance No. 4418 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4498. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE ADOPTING NEW WARD BOUNDARIES IN ALIGNMENT WITH THE 2020 CENSUS AS OUTLINED IN ARTICLE II WARDS AND PRECINCTS SECTION 105.070 ADOPTION OF THE MUNICIPAL CODE. 1<sup>ST</sup> READING.** A motion by Alderman Jokerst, second by Alderman Raney, Bill No. 4498 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Cleghorn absent.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Hassler adjourned the meeting at 6:37 p.m.

Respectfully Submitted by,

  
**Pam Meyer**  
**City Clerk**

# CITY ADMINISTRATOR REPORT

June 23, 2022 UPDATE 1

1. City offices will be closed Monday, July 4, 2022 for the Independence Day holiday.
2. We have received the engineering back for the boardroom remodel and will complete the plans with Bacon Commercial Design in the next couple of weeks. One thing the board might want to consider is reconvening the building committee and start work on the city hall architectural/engineering and do both rooms at the same time since we are so late into the budget year. We'll discuss at next month's work session. This is an extra Thursday month so no board meeting for 3 weeks.
3. Parkwood Drive has been substantially completed with the dirt work/seed and straw installed. The latest testing breaks of the concrete show compression strength over the minimums for 7 day and 28 days. We are going to have to go back when the weather changes to cooler/wetter and reseed and straw because it's too dry right now for any grass to take.
4. Two new disconnect valves had to be installed on each side of the bridge on S. 4<sup>th</sup> St. due to a water leak in the line that runs under the South Gabouri Bridge. It should not affect anyone's water supply on the south side of the creek.
5. The budget calendar is at your seats with the proposed dates for the budget process. A work session dedicated to the budget is scheduled for Thursday, August 18, at 6p with the budget overview and department presentations for large capital items on that agenda. The goal is to complete the budget with a second reading at the September 22 meeting.
6. The Missouri Department of Natural Resources will be requesting grant applications for EV Charging Stations starting in July. We had budgeted the expenditure as part of our ARPA spending so the plan is to apply now so the city will have the matching grant funds in the next fiscal year and apply before they run out of allocated funds. I will be meeting with Cape Electric who is Sourcewell Cooperative Purchasing Provider for the EV stations to begin the process on Friday, July 1. The intention is to put two charging stations in the parking lot at the Welcome Center.
7. Vern Bauman Contracting bumped into an issue at N. 4<sup>th</sup> and LeCompte St. while installing the new water main. A clay stormwater pipe was located in the same area and showed signs of failure, so I requested they replace the pipe from the west culvert box to the east culvert box to avoid future issues with the pipe collapsing. The work was done on a time and materials basis with the city providing the HDPE pipe. They will be taking a break the week of the fair to open the road so there is access to the fairgrounds and for the parade.



# Ste. Genevieve Police Department



## Monthly Operations Report

Date: June, 2022

### Calls for Service:

\*SGPD responded to 472 calls for service in May.

Incident Type	Count
ESCORT	11
ALARM BURGLARY	10
TRAFFIC STOP	93
ABANDON OR OPEN 911 CALL	16
FIRE ALARM	1
ANIMAL CALL	18
ANIMAL BITES/ATTACKS	1
ASSAULT/SEXUAL ASSAULT WITH EMS AND FIRE	1
ASSIST FOR POLICE	5
BACK PAIN	1
BURGLARY	5
BURGLARY NOT IN PROGRESS	2
CHEST PAIN	2
C AND I DRIVER	8
CHILD CUSTODY	3
CHECK WELL BEING	18
ASSIST DFS	1
BREATHING PROBLEMS	2
DISTURBANCE	19
DISTURBANCE NOT IN PROGRESS	3
DOMESTIC DISTURBANCE	4
EXTRA PATROL	3
FALLS	2
FIGHT	1
FOUND PROPERTY	5
FRAUD	5
FUGITIVE ARREST	8
HARASSMENT	4
INFORMATION ONLY	2
INVESTIGATION POLICE	17
LOST OR STOLEN LIC PLATE	1
MISCELLANEOUS	97
MISSING JUVENILE	1
MOTORIST ASSIST	4
MVA INJURY	1
MVA NON INJURY	4
ODOR OF GAS	1
OPEN DOOR	1
ORDINANCE VIOLATION	5
OVERDOSE/POISONING(INGESTION)	2
PAPERS SERVED	1
PEACE DISTURBANCE	3
PICK UP	4
POWER LINES	1
PROPERTY DAMAGE	4
PROWLER	1
PSYCHIATRIC/ABNORMAL BEHAVIOR	3
CONVULSIONS/SEIZURES	3
SHOTS FIRED	2
SICK PERSON	1
STROKE(CVA)	1
SUSPICIOUS PACKAGE ITEM	1
SUSPICIOUS PERSON VEHICLE	30
THEFT	17
THREATS	1
TRESPASSING	3
TRESPASSING NOT IN PROGRESS	1
TRY TO CONTACT	2
UNCONSCIOUS	1
UNKNOWN PROBLEM	3
WARRANT CONFIRMATION	1

**Staffing:**

\*Officer Chris Bradford has started and is progressing well in his field training. We are currently back to full staff.

**Training:**

\*We're scheduling some Active Shooter training, and hope to work in the schools this summer while class is not in session.

**Meetings attended:**

\*I attended 2 BOA meetings in May.

**Facility:**

\*Nothing to report.

**Equipment/Maintenance:**

\*Nothing to report.

**Police Radio:**

\*Nothing to report.

**Grants:**

\*We were awarded the Ste. Genevieve Community Foundation Grant, to purchase a dedicated MDT computer terminal for the K-9 Officer.

**Miscellaneous:**

\*Nothing to report.

**OUR**  
**MISSION**

*We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.*

**Alliance Water Resources, Inc.**

**206 S. Keene St.  
Columbia, MO  
65201**

**(573)-874-8080**

**OPERATIONS REPORT – Ste. Genevieve**

**May 2022**

**Water Treatment Plant**

- Peristaltic pump bearing was replaced.
- Called Citizen's Electric about moving poles so excavation could be started. No set date yet.
- SCADA system is now communicating with all sites. MicroComm sent a tech down to fix issues that couldn't be resolved remotely.
- Staff repaired parts of the fence surrounding the water plant.
- All locations were inspected and cleaned.

**Wastewater Treatment**

- Drive belts were inspected on both rotors. South rotors had to be replaced.
- UV pit was pressure washed.
- UV parts were ordered for spares. Clips break easily on the bulbs.
- New gate to control the flow to clarifiers is being fabricated. The old one's handle rusted off.
- Routine maintenance and inspections were performed as scheduled.

**WASTEWATER PLANT EFFLUENT QUALITY**



**OPERATIONS REPORT – Ste. Genevieve**

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	3.2	1.2	7.6	n/a
Peak Day	5.3	1.5	8.0	n/a
Percent Removal	98.5%	99.3%		

**NPDES EFFLUENT LIMITATIONS**

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

**AMMONIA MONTHLY LEVELS**

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.03
Monthly Average	.03

**AMMONIA LIMITATIONS**

	<u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>) Ammonia as Nitrogen</u>	<u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

**PLANT HYDRAULIC AND ORGANIC LOADING**

Daily Maximum flow MG- 1.717  
 Daily Maximum loading 1203 lbs.

**Collection/Distribution**





## OPERATIONS REPORT – Ste. Genevieve

### Collections

- Staff jetted just over 4,200 ft of lines this month.
- Robinwood lift station supply wiring has been replaced. Issues are still occurring so looking into alternative options.
- Concrete manhole in the park was pumped out. Had to replace a broken line outside of it.
- Called to South Main Street for a sewer back up. After investigating this, we found it to be a homeowner issue.
- Assisted plumber in locating and explaining the sewer line on Jefferson Street.
- All lift stations were cleaned and inspected.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

### Distribution

- Called in locates for several side valve replacements.
- Dug up water line on 10<sup>th</sup> street due to a water leak. Ended up being the customer's responsibility.
- On call person was called in due to dirty water on Linn Drive. We flushed until clear and continued to flush the next day to ensure everything was good.
- Had a hydrant leaking on Hope Drive. Exercised and flushed it and it quit leaking.
- HVAC System replacement is complete.
- All remote buildings were cleaned, inspected.

### Customer Service

- Staff performed 58 line locates.
- Staff performed 93 work orders.
- Disconnects for non-payment 32
- There were 4 loads of lime purchased.

### Public Works



## OPERATIONS REPORT – Ste. Genevieve

### Streets

- Mowing and weed eating is in full force.
- A man lift was rented for tree trimming and repairs on all buildings that needed them.
- Cleanup around the old silver shed was completed.
- Brush site cleanup continues.
- Hauling the mowers, trimmers, and leaf blowers on a trailer has been put into place for all staff. Has increased production in doing so by eliminating travel time.
- Weed eater racks to carry them have been installed on the trailers.
- Sign replacement and tracked inventory has begun, all signs are dated and tracked.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

### Park

- Staff compiled a list, and marked, trees that either need trimmed or removed.
- Cleanup around the big pavilion and bathrooms was completed.
- Staff continues mulching around trails and playground equipment.
- All bathrooms cleaned twice weekly or as needed.
- Mowing and weed eating is in full effect at all parks.

### Project Updates

- Waterline Project has begun.

### Safety

- All staff received training on Electrical and arc flash safety.
- All staff is signed up for flagger training next month.

### Regulatory

- DMR
  - Groundwater report
- All were submitted on time

### Training

- 2 employees are enrolled in a 10-day course for water distribution and treatment.

### Concerns for the Month

- The high temperatures that are expected.